

# Wind in the Willows Preschool – Policies

## Admissions Policy

### Statement of Intent

It is the intention of Wind in the Willows to ensure that as a setting, we are accessible to children and families from the local community.

### Methods

- We will ensure that the existence of Wind in the Willows is known in the local communities by advertising where all sections of the community can see i.e. notice boards, online.
- We have a waiting list in place which works on a first come first served basis based on the sessions which are required.
- We will endeavour to make welcome fathers and mothers, other carers and relations and people from all ethnic, religious and social groups, with and without disabilities.
- We will endeavour to be flexible when trying to accommodate the needs of individual children and their families.
- Wind in the Willows recommends that each child attends for a minimum of two sessions per week.
- Wind in the Willows reserves the right to refuse admission with just cause.

Revised  
August 2016

To Review  
August 2017

Signed Karen Potter  
(Owner/Director)

Signed Karen Cooper  
(Owner/Director)

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